



EASTERN ALEUTIAN TRIBES

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Anchorage, Alaska 99503
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RECRUITMENT BULLETIN

POSITION: Compliance & Risk Officer
PROGRAM: Health Services
FLSA: Exempt
POSTED ON: 8/24/2018

LOCATION: Anchorage
SALARY: DOE
FT/PT/INT: Full Time
CLOSING DATE: Until Filled

PURPOSE OF POSITION:

The Compliance and Risk Officer will report to the Medical Director. Under minimal supervision Compliance and Risk Officer is responsible for the provision and oversight of EAT's overall quality, performance improvement, and compliance programs, to include The Joint Commission, HRSA Program Requirements for Community Health Centers, CLIA Laboratory regulations, applicable state and federal radiological regulations, HIPAA Privacy (security officer), Risk Management, Policy/Procedures, and Emergency Preparedness. The Compliance and Risk Officer will provide oversight and maintain EAT's Compliance software programs and evaluate the quality and effectiveness of clinical practices, services and data management. The Officer may participate in review of data analysis for the Centers for Medicare and Medicaid (CMS) core measures, provider peer review or other clinical areas as assigned. The Compliance and Risk Officer works with the appropriate staff to facilitate the delivery of ever-improving quality clinical care to patients and customers. The Compliance and Risk Officer focuses on continuous improvement and redesign of processes, utilizations, and quality initiatives. This position will require travel a minimum of 25% to remote locations by boat, snowmobile, ATV, or small plane.

MINIMUM QUALIFICATIONS:

1. Master's degree in Nursing or Nurse Practitioner or Advanced Nurse Practitioner Degree
2. Or Master's degree as Physician Assistant
3. Or Master's degree in Health Care Management, Quality Improvement, Population Health or Public Health.
4. Two (2) years of ambulatory care experience, public health, laboratory or radiological quality assurance.
5. Two (2) years Quality Improvement experience preferred.
6. Two (2) years Risk Management experience preferred.
7. Experience in Patient-Centered Medical Home, and rural health care preferred.
8. Experience in Rural cross culture setting preferred.
9. Must have physical and emotional capability of travel in small aircraft and be willing to travel within the Aleutian region and within Alaska.

FOR MORE INFORMATION OR TO APPLY:

For a full position description, please contact Human Resources @ (907) 564-2506. Interested candidates should submit a resume/CV **AND** a completed EAT employment application to:

Eastern Aleutian Tribes
ATTN: Human Resources
3380 C Street, Suite 100
Anchorage, Alaska 99503

Or

Fax to: (907) 277-1446
ATTN: Human Resources

NATIVE PREFERENCE:

Federal law (P. L. 93-638) allows Alaska Native/American Indian Preference in hiring for all positions at Eastern Aleutian Tribes.